

SAFER CAERPHILLY COMMUNITY SAFETY PARTNERSHIP DELIVERY GROUP

MINUTES OF THE MEETING HELD AT PENALLTA HOUSE ON THURSDAY 16TH MAY 2013 AT 9.30AM

PRESENT:

Supt. B. Williams (Chair)
Councillor D. Poole

Gwent Police
Caerphilly County Borough Council

Together with:

Chief Insp. S. Jeffries
Insp. K. Childs
S. Crane
M. Evans
K. Peters
N. Hudson-Featherstone
A. Wright
N. Taylor
R. Morris
D. Daniel
R. Hartshorn

Gwent Police
Gwent Police
Aneurin Bevan Health Board
Aneurin Bevan Health Board
Caerphilly County Borough Council
Safer Caerphilly Community Safety Partnership
Gwent Police
Office of the Police & Crime Commissioner
South Wales Fire & Rescue Service
Wales Probation Trust
Caerphilly County Borough Council (Vice-Chair)

1. APOLOGIES

Councillor K. Reynolds
Councillor C. Elsbury
N. Davies
M. Rogers
A. Sheehan
N. Kenny
I. Macvicar

Police & Crime Panel Representative
South Wales Fire & Rescue Authority
Wales Probation Trust
Youth Offending Service
Caerphilly County Borough Council
Caerphilly County Borough Council
Caerphilly County Borough Council

2. DECLARATIONS OF INTEREST - NONE

3. MINUTES OF PREVIOUS MEETING

The minutes of 10th April 2013 were agreed as a correct record.

4. MATTERS ARISING

- 4.1 **ACTION** – Andrea Davies to circulate the Domestic Abuse Action Plan to the members of the group – this is yet to be circulated. (ACTION CARRIED FORWARD FROM MEETING HELD IN DECEMBER) – Update from Kathryn Peters – Andrea Davies is no longer in post as the Domestic Abuse Coordinator.

Page 2 – The presentation regarding Restorative Justice will take place in the September meeting and will be combined with an overview of Bureau Arrangements.

ACTION – Michaela Rogers to arrange a combined presentation

Page 2 – Partnership communication regarding the reduction of ASB by 54%

ACTION – Simon Jeffries to contact Emily Cheasty regarding the communication of this figure.

4.2 **Domestic Abuse Coordination Report**

Kathryn Peters provided an update regarding Domestic Abuse Services. The report distributed to the members of the group highlights the necessary changes required in the delivery of our domestic abuse services in Caerphilly county borough. Funding is currently split between the provision of IDVA services and the Domestic Abuse Coordinator. Due to funding reductions the post of the Domestic Abuse Coordinator had been reduced to four days per week; however it is acknowledged that coordination is not currently happening to a required standard. The report submitted to the members of the group proposed that work to ensure the effective coordination of services and the efficient running of our Multi-Agency Centre (MAC), be carried out by registered charity, Blaenau Gwent Domestic Abuse Services (BG-DAS) for the 2013/14 period.

BG-DAS will provide a manager 3 days per week for the MAC and meet our coordination needs over the remainder of the financial year. Social Services have agreed to provide approximately an additional £10,000.00 to proceed with the proposal. BG-DAS will complete the Welsh Government funding bid as part of this arrangement. Welsh Government has been flexible in allowing the late submission of the funding paperwork.

The Chair agreed that this proposal fits our future agenda and the members of the group agreed with the proposal.

4.3 **Single Integrated Plan**

The Chair stated that since the last meeting of the Delivery Group it has been agreed that S4 will remain under Safer Caerphilly and the membership of this group will be expanded. All members agreed.

The Safer Caerphilly Scorecard was discussed.

Each prospective performance indicator was discussed by the group and comments and amendments noted in the final column of the Scorecard as follows:

S1 REDUCE INCIDENTS OF ASB AND REDUCE FEAR OF BECOMING A VICTIM OF ASB FOR RESIDENTS

AGENCY	COLLATOR	DESCRIPTION	RECORDED	MEASURE	BASELINE 2012/13	ANNUAL TARGET 2013/14	QUARTERLY TARGET 2013/14	Q1 2013/14 RESULT	COMMENT	Comments from Delivery Group
S1.1 A REDUCTION IN RECORDED ASB INCIDENTS										
Gwent Police	Insp. Childs	Reduction in Police recorded ASB incidents	Quarterly	Number Percentage	7074 -31.40%				Data already collected in this format.	ACTION – CI Simon Jeffries to link with Joe Hopper to bring forward a partnership target that the group feel is appropriate.
SWFRS	R. Morris	Grass Arson incidents	Annually	Number Percentage	164				Data already collected in this format.	It was agreed that – Grass arson incidents – would be removed as this information is covered in S2.3.
CCBC	N. Kenny	Number of Strike 1 referrals made to the ASB 4 Strike Process	Quarterly	Number	964	No Target			Data already collected in this format.	It was agreed no target would be set for this measure.
Gwent Police	Inps. Childs	ASB rate per 1000 population	Quarterly	Number Percentage		Reduction				It was agreed that this would benchmark against other partnership areas
S1.2 FURTHER REDUCTION OF REQUESTS FOR SERVICE MADE TO THE COUNCIL FOR ASB MATTERS										
CCBC	N. Kenny	Reduction in requests for service made to CCBC for ASB matters	Quarterly	Number Percentage	6790 -1.75%	No Target			Data already collected in this format.	It was agreed to include this measure as recognition of work but no target be set.

S1.3 A DECREASE OF OVER 98% BETWEEN STRIKE 1 AND 4 OF THE ASB 4 STRIKE PROCESS

CCBC	N. Kenny	ASB Drop off rate between Strike 1 and Strike 4 intervention stage of the ASB process	Quarterly	Percentage	99.06%	-98%	-98%		Data already collected in this format.	The group stated this is a good consistent measure that demonstrates multi-agency work taking place.
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S2 REDUCE CRIME AND THE FEAR OF CRIME FOR THE RESIDENTS OF THE COUNTY BOROUGH

AGENCY	COLLATOR	PERFORMANCE INDICATOR	RECORDED	MEASURE	BASELINE 2012/13	ANNUAL TARGET 2013/14	QUARTERLY TARGET 2013/14	Q1 2013/14 RESULT	COMMENT	Comments from Delivery Group
S2.1 FURTHER REDUCTION OF CRIME RATES										
Gwent Police	Insp. Childs	Reduction in level of Overall Crime	Quarterly	Number Percentage					Data already collected in this format	It was agreed that measure 1 and 2 of 2.1 would be amalgamated. The measure will be a reduction in the crime rate per

Gwent Police	Insp. Childs	Crime rate per 1000 population	Quarterly	Number	58.08	No Target			Data already collected in this format	rate per 1,000 for the population of Caerphilly county borough and the target will be set as 10% below the Welsh average.
YOS	M. Rogers	Reduction in number of first time entrants into the youth justice system	Annually	Number Percentage	105	No Target			The bureau system is likely to affect this indicator significantly. There may be a need to select another indicator in time e.g. reduction in referrals to the bureau	This measure was agreed by the group and is a current WG target. To be revisited at annual review
Probation	D. Daniels	Reoffending rates for CCB	Annually	Percentage						This is a difficult figure to calculate - at present a figure is being worked on as part of the national scorecard however there are issues breaking the

										information down to LA level. Work is taking place with Natalie Kenny. The group agreed to revisit this target and aim for an answer by the 6th June 2013.
Gwent Police	Insp. Childs	Reduction in Domestic Abuse Crimes	Annually	Number	844	No Target			Data already collected in this format	It was agreed that the target would be set to 'Fewer' rather than 'No Target'.
Gwent Police	Insp. Childs	Domestic Abuse Incidents	Annually	Number	2794	No Target			The desired outcome for this figure would be an increase in incidents due to more reporting	It was agreed that this measure would be removed.
S2.2 A REDUCTION IN INCIDENTS OF CRIMINAL DAMAGE										
Gwent Police	Insp. Childs	Number of recorded criminal damage incidents	Quarterly	Number Percentage	1819 -15.70%	1583 --12%	396 -12%		Data already collected in this format	This measure was agreed by the group.
S2.3 REDUCTION OF DELIBERATE FIRES IN CAERPHILLY COUNTY BOROUGH										
SWFRS	Rob Morris	Number of recorded deliberate fires in	Quarterly	Number	543				Data already collected in this format - Figure	A target of 21.99% was

		CCB								obtained by adding 3. Delib Primary Fires (excluding Vehicles), 4. Delib vehicle fires, 6. Delib dwelling fires, 7. Delib primary fires in educational establishments, 12. Delib secondary fires (refuse), 13. Delib secondary fires (grass)	agreed by the group to include all deliberate fire setting including grass fires
CCBC	L. Ross	Percentage of reported fly-tipping incidents that were cleared in 5 working days	Annually	Percentage		99%				Data already collected in this format	This target needs to be confirmed with Lyndon Ross.
S2.4 AN INCREASE IN PUBLIC PERCEPTION THAT THE POLICE AND COUNCIL ARE EFFECTIVELY DEALING WITH CRIME AND ASB MATTERS											
CCBC	N. Kenny	Percentage of Households who agree CCBC/Police are dealing with ASB & Crime issues	Biennially	Percentage						Data already collected in this format	The group agreed that the measure would be set to 'Continuous Improvement' and the word percentage would be removed from the indicator description.

CCBC	N. Kenny	Percentage of Households who agree/feel that levels of crime and anti-social behaviour have improved (reduced) in their community in the last 2 years?	Biennially	Percentage					New question added this year to measure perception	This measure was agreed by the group. ACTION – Kathryn Peters to have a discussion with Howard Rees regarding the Engagement Strategy
Gwent Police	Insp. Childs	OWL survey							OWL survey considered although this may only collect from a limited number of households. Social media survey is likely to have a higher take up however will only target younger populations. Consideration of household survey by Gwent Police (PACT survey type). PACT under review- OPCC input needed	It was felt the two measures above were enough and that this measure would be removed. An additional measure can be added in the future if the need arises.

S3 REDUCE THE HARM CAUSED TO COMMUNITIES THROUGH SUBSTANCE MISUSE										
AGENCY	COLLATOR	PERFORMANCE INDICATOR	RECORDED	MEASURE	BASELINE 2012/13	ANNUAL TARGET 2013/14	QUARTERLY TARGET 2013/14	Q1 2013/14 RESULT	COMMENT	Comments from Delivery Group
S3.1 FEWER PEOPLE TESTING POSITIVE FOR DRUGS ON ARREST										

Gwent Police	Insp. Childs	Number of people testing positive on arrest (DIP)	Quarterly	Number	No Target			Data already collected in this format	It was agreed that the information for this measure will be the responsibility of Maria Evans. ACTION - Maria Evans to see if these figures will be available as this project is no longer funded by the Substance Misuse Team
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Gwent Police	Insp. Childs	Number of recorded drug related crimes	Quarterly	Number	572	No Target	143	Data already collected in this format	The group felt there could be issues regarding these figures as the use of the codes by Gwent Police officers are subjective to each officer. The measure was agreed by the group.
Gwent Police	Insp. Childs	Number or drug seizures	Quarterly	Number		Increase			This indicators was proposed by the group. Having originally been considered and rejected it was felt that the public have an

										interest and intell products could be based around this
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S3.2 FEWER CRIMES/INCIDENTS ASSOCIATED WITH THE MISUSE OF ALCOHOL

Gwent Police	Insp. Childs	Number of identified recorded crimes with alcohol as a contributory factor	Quarterly	Number Percentage	1020* -15%	898 -12%	225 -12%		Data already collected in this format	This measure was agreed by the group.
CCBC	N. Kenny	Number of alcohol confiscations conducted by Community Safety Wardens	Quarterly	Number	142				Consideration of counting Gwent Police seizures?	The Chair felt this measure celebrated the success of the Councils Community Safety Wardens Service. This measure was agreed by the group.
S3.3 PERCENTAGE REDUCTION IN THE NUMBER OF UNDERAGE SALES IN ALCOHOL										
CCBC	Tim Keohane	Number of positive	Quarterly	Number	8	50			Data already	The group agreed

		underage sales		Percentage	15.4%			collected in this format. Is available for on and off licences.	this measure. Although data looks erroneous and need to be checked with Trading Standards
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S3.4 REDUCTION IN THE NUMBER OF VIOLENT CRIMES WITH AN ALCOHOL INDICATOR											
Gwent Police	Insp. Childs	Number of recorded violent crimes with an alcohol indicator	Quarterly	Number	580*					Data already collected in this format but does not distinguish victim and perpetrator	The target for this measure was set to -12%.
				Percentage	-19.10%	-12%	-12%				

NOTES:

1. The Home Office have confirmed the continued need for the Community Safety Partnership to conduct an annual strategic assessment. Responsible authorities will still be required to provide data to inform the annual assessment.
2. The performance indicators above are suggested as those necessary to demonstrate distance travelled against the priorities identified in the Single Plan.
3. The Single Plan priorities will contribute towards the statutory requirement placed on the Community Safety Partnership to develop a strategy for the reduction of crime (S2) and disorder (S3) and to develop a strategy to combat substance misuse (S3 + H4).
4. Annual review of the priorities in the Single Plan, and the strategic assessment, could meet the requirement to conduct an annual review and formulate an annual Community Safety Plan.
5. Operations, projects, activities and actions that contribute to the Single Plan priorities will continue to be conducted over a shorter time frame than the 5 year timescale of the Single Plan and the 1 year timescale of the annual review.
6. Partnership tasking will provide data on a monthly basis that will allow consideration of progress over a shorter timescale.

The group had discussions regarding S4 of the Single Integrated Plan (SIP). The Chair stated he would pass the S1-3 document over to Dave Street and request he mirror this document as at present there is no scorecard template.

The group raised their concern that hate crime and community cohesion were not captured by S1-3, however the Chair felt this would be recorded under S4.

ACTION – Chris Hunt to be added to the distribution list of the Safer Caerphilly Delivery Group.

The Chair stated that the format of the document is currently looking good and he is happy with the progress made to date.

A discussion was held regarding the Community Safety Partnerships statutory requirement to provide a Strategic Assessment document. Andrew Wright stated that Gwent Police do not have the capacity to provide the analysis that they have in the past. It was felt that all Community Safety Partnerships are unable to provide this at present.

The group felt that a discussion needed to take place with Howard Rees regarding the Unified Needs Assessment.

The Chair raised the topic of future agendas for the group. The next meeting will have an open agenda for members to raise future agenda topics for discussion by this group.

Items for discussion at the next meeting are:

- Future agendas
- Delivery Structure
- Action Plan

The Chair requested that Communications be added to future agendas as a standing item.

5. TO NOTE THAT THE FOLLOWING MEETINGS HAVE TAKEN PLACE SINCE THE PREVIOUS MEETING AND THE MINUTES WILL BE AVAILABLE ON THE SCCSP WEBSITE WHEN APPROVED.

5.1 Crime Reduction:

- (a) Domestic Abuse Forum held on 15th April 2013.

5.2 Fire Safety

- (a) Fire Safety Action Team held on 29th April 2013.

5.4 Caerphilly Community Cohesion Forum

- (a) Caerphilly Community Cohesion Forum held on 15th May 2013.

6. DATES OF FUTURE MEETINGS: -

- Thursday 6th June 2013 at 09:30am at Pontllanfraith House, Pontllanfraith, Council Chamber.
- Thursday 5th September 2013 at 09:30am at Pontllanfraith House, Pontllanfraith, Council Chamber.
- Thursday 5th December 2013 at 09:30am at Pontllanfraith House, Pontllanfraith, Council Chamber.